



# NEW COLLEGE

## UNIVERSITY OF OXFORD

### DONATION FORM

Please complete this form and return it to:  
 The Development Office,  
 New College, Oxford OX1 3BN  
 Telephone: 01865 279 509  
 Email: oldmembers@new.ox.ac.uk  
 Registered Charity No. 1142701

#### PERSONAL DETAILS

Title \_\_\_\_\_ Forename(s) \_\_\_\_\_

Surname \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

#### FURTHER INFORMATION

Telephone \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

#### GIFT AID

Boost your donation by 25p of Gift Aid for every £1 you donate. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Please tick the box below.

I want to **Gift Aid** this donation and any donations I make in the future to New College (Registered Charity: 1142701)

Date: \_\_\_\_\_

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. Please notify us if you want to cancel this declaration; change your name or home address; or no longer pay sufficient tax on your income and/or capital gains.

#### REGULAR GIFTS BY DIRECT DEBIT - if possible please visit [www.new.ox.ac.uk/support-new-college](http://www.new.ox.ac.uk/support-new-college) to donate online

I would like to make a gift of  £10 per month  £25 per month  £40 per month  £92 per month (1379 Circle) or £ \_\_\_\_\_ per month / quarter / year (delete as appropriate).

Starting on (date) 1<sup>st</sup> \_\_\_\_\_ 20\_\_\_\_ until further notice or for \_\_\_\_\_ years (delete as appropriate)

Instruction to your bank or building society to pay by Direct Debit

To the bank manager of (bank name) \_\_\_\_\_

Bank Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of account holder \_\_\_\_\_

Bank Account Number \_\_\_\_\_

Branch Sort Code \_\_\_\_\_



Service User Number 299941

Instruction to your bank or building society: This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits. If there are any changes to the amount, date or frequency of your Direct Debit GC re Donor Debit will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request GC re Donor Debit to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

Signature \_\_\_\_\_

Date \_\_\_\_\_

#### SINGLE GIFT - if possible please visit [www.new.ox.ac.uk/support-new-college](http://www.new.ox.ac.uk/support-new-college) to donate online

I would like to make a gift of  £100  £250  £500  £1,379 (1379 Circle – see overleaf)  Other (please specify): £ \_\_\_\_\_

I enclose a cheque / CAF Voucher payable to New College

Please debit my credit / debit card: £ \_\_\_\_\_

Name on card \_\_\_\_\_

Card number \_\_\_\_\_

Valid from  –  Expires  –  Security number  (the last 3 digits from the signature strip) Issue No

Signed \_\_\_\_\_

Date \_\_\_\_\_

#### ALLOCATION OF GIFT

I wish my gift to be allocated:  at the College's discretion  for Student Support  for Outreach  for Teaching and Research  for Gradel Quads  Other \_\_\_\_\_

#### OTHER WAYS OF GIVING

To make a donation to New College, please visit [www.alumniweb.ox.ac.uk/new/donate](http://www.alumniweb.ox.ac.uk/new/donate)

I am interested in leaving a gift to New College in my will. Please send me further information.

My company will match my gift. The appropriate form is enclosed.

*To those already making regular contributions, we apologise for this duplication.*

*Thank you for supporting New College.*

## THANK YOU FOR YOUR SUPPORT

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All donors during the calendar year are listed in the New College Record, unless of course you would prefer your gift to be anonymous, in which case please let the College know.

Those who chose to support the College with a regular gift are invited to join the Founder's Society.

A donation of £1,379 or more each year (Quarterly: £279 with Gift Aid; Monthly: £92 with Gift Aid; Annually: £1,104 with Gift Aid), also entitles you to membership of the 1379 Circle. You will be invited to lunch in College, followed by a concert performed by some of the College's most talented musicians and tea in Hall. Members of the 1379 Circle are listed on the Donor Wall, situated in the Monk's Passage under Hall.

Your name will be added to the Benefactors' Book for cumulative gifts of £1,000 or more and the Major Benefactors' Book for cumulative gifts of £25,000 or more. This is a very impressive volume, leather bound with your name hand-written. When completed, it will take its place in the College Archives alongside records going back to the time of the foundation of the College. Meanwhile, it is displayed in the Development Office and you are most welcome to pay us a visit to see your entry.

## TAX EFFECTIVE GIVING

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If you are standard rate taxpayer and able to tick the Gift Aid box, we can claim back the tax, at the standard rate, on your donation. If you pay income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Here is a breakdown of the costs of making a gift of £100 at the three different levels of tax:

	<b>Donation of</b>	<b>Gross Amount New College receives after Gift Aid</b>	<b>Tax Relief through Donor's Tax Return</b>	<b>Effective Cost to Donor</b>
20% tax payer	£80	£100		£80
40% tax payer	£80	£100	£20	£60
45% tax payer	£80	£100	£25	£55

## SHARE GIVING

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Share giving is now one of the most tax-effective ways to give. When you give an asset to New College, you are treated as making no gain or loss for Capital Gains Tax purposes, so you won't have to pay any Capital Gains Tax and you are entitled to claim full tax relief, equal to the market value of the shares and any associated costs (such as brokers' fees). If you sold shares to raise cash for a donation, you would have to pay Capital Gains Tax on any increase in the market value of those shares.

To calculate the amount of tax relief, an individual should deduct the value of their donation from their taxable income for the tax year in which the donation is made. The amount they can deduct is the market value of the shares on the day of the gift plus any incidental costs of disposing of the shares such as brokers' fees.

Donors can claim relief at their top rate of tax on their Self Assessment or Corporation Tax return.

Please contact the Development Office if you would like to discuss this further.

## Data Protection

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By supplying your contact details, you agree to New College and the University of Oxford using them to contact you. This may be a full range of communication and marketing activities (by mail, email and telephone), including distribution of publications, the promotion of benefits and services, notification of events and for fundraising programmes.

Your data is held securely in the collegiate University's shared Development and Alumni Relations System (DARS). Full details on how your data is held and used are set out in our Data Protection Statement at [www.alumni.ox.ac.uk/data\\_protection](http://www.alumni.ox.ac.uk/data_protection) or you can request a hard copy from us. Some sensitive personal data may be held in DARS. If at any time you wish to change the fact, or extent, of use of your personal data, or no longer wish to receive a specific communication, please contact The Development Office, New College, Oxford OX1 3BN.

New College (1142701) is a registered charity.



Registered with  
**FUNDRAISING  
REGULATOR**