



Disability Disclosure

New College works closely with [The Disability Advisory Service \(DAS\)](#) to provide support for disabled students and fully supports the [University's Common Framework for supporting disabled students](#).

The College's Disability Lead is Jonathan Black (Tutor for Welfare, jonathan.black@careers.ox.ac.uk), and the Disability Coordinator is Ashley Walters (the Academic Registrar, academic.registrar@new.ox.ac.uk). If you have any queries about support for students and staff with disabilities, please email Ashley or call 01865 279596.

If you have a disability, it is important that you let us know about it, so we provide you with appropriate support while you're studying at with us. We will then make every effort to ensure that your needs as a disabled student are adequately met. It is very important that you disclose to us the details of your disability as early as possible, so that we can ensure your needs are met adequately and in a timely fashion. The information that you provide will be treated as confidential and only shared with relevant staff on a need-to-know basis.

Please complete this form whether you have already declared a disability on your UCAS form/graduate application form or you have not previously declared a disability. Please also disclose your disability to the University Disability Advisory Service by completing their form available from: <https://www.ox.ac.uk/students/welfare/disability/needs>. New College will not pass the information contained in this form on to anyone outside of New College, including the DAS or your Department.

Please return the following form to the Disability Coordinator, Ashley Walters at academic.registrar@new.ox.ac.uk. If you have any questions or need this form in an alternative format, please email academic.registrar@new.ox.ac.uk.

About you

First name:	
Family name:	
Date of birth:	
Email address:	
Contact telephone number:	
Preferred pronoun, e.g. she, he, they, other (please specify):	
College:	
Course:	
Course Level (UG / PGT / PGR):	



Department:	
Start/End Year:	

Please tell us about the nature of your disability (please tick all that apply)

- ☐ A social/communication impairment such as an autism spectrum condition or disorder
- ☐ Blind or a serious visual impairment uncorrected by glasses
- ☐ Deaf or a serious hearing impairment
- ☐ A long standing illness or health condition such as epilepsy, diabetes, Crohn's disease, or asthma
- ☐ A long-term mental health condition, such as bipolar disorder, obsessive compulsive disorder, an eating disorder, depression, an anxiety disorder, or schizophrenia
- ☐ A specific learning difficulty (SpLD) such as dyslexia, dyspraxia or ADHD
- ☐ A physical impairment or mobility issues, such as difficulty using arms or hands, or requiring the use of a wheelchair, crutches or other mobility aid
- ☐ A disability, impairment or medical condition that is not listed above

Does your disability require any of the following? (Please tick all that apply)

- ☐ Use of a wheelchair or other mobility aid
- ☐ Step free/level access or use of a lift
- ☐ Personal care assistance for daily living activities
- ☐ Living accommodation with specialist equipment such as hoists, height adjustable beds, adapted bathroom facilities
- ☐ Use of a registered/licensed assistance animal for visual, hearing, mobility or medical needs
- ☐ Use of communication aids such as a BSL interpreter or hearing support system



Support history

Please describe briefly below any disability related provision or examination arrangements you have had at school or a previous university:

Please tell us briefly about the impact your disability has on your studies:

If you require further space to answer please use an additional sheet.

How we use your data

New College will hold and use the information you provide to arrange the study and/or living support that you have requested. The College provides this support in order to meet its contractual obligations to you and to comply with its duty under the Equality Act 2010 to provide reasonable adjustments to students with disabilities. To ensure this support can be delivered, the College will need to share information about you, your physical and/or mental health, and information about your disability with those who have a role in providing academic, administrative or support services within College e.g. your tutor, your supervisor, College Advisor, the Home Bursar, Library Staff, the Welfare Team. We will as far as possible limit the information to be shared on each occasion to the minimum necessary for the provision of support.



Consent

Please indicate below, by ticking the relevant box, whether you consent to us processing your information in the way described above under 'How we use your data'.

I consent to disclosure within the above limits	Yes ☐	No ☐
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Signature: _____

Name: _____

Date: _____

Your rights

You have the right at any time to refuse or withdraw your consent for us to process your data or to refuse or withdraw consent for certain processing activities. You may do this by emailing the Disability Coordinator at tuition@new.ox.ac.uk. However, please be aware that withdrawing or limiting consent may have an adverse effect on our ability to help you and may mean we cannot provide study support to you. Further information on your rights, as a data subject, in relation to your personal information is available here: <https://www.new.ox.ac.uk/privacy-policy>

Retention

We will retain your data only for as long as we need it to meet our purposes, including any relating to legal, accounting, or reporting requirements. Details of the retention periods for different types of student data are available here: <https://www.new.ox.ac.uk/privacy-policy# DATA RETENTION>