

## DEGREE CEREMONY TERMS & CONDITIONS



### When booking online you agree to the Terms and Conditions as set out below:

- The conferral of your degree is conditional on you passing the required examinations.
- Please check with [student.finance@new.ox.ac.uk](mailto:student.finance@new.ox.ac.uk) that your battels account is clear before your graduation, plus return any books and keys you may still have. Late returns and lost books/keys carry a fine which is charged to your battels.
- For candidates who are attending a ceremony before they have received their final battels (e.g. BMBCh), the Bursary will email you a battels statement approximately 2 weeks before the ceremony.
- You must ensure that you have no outstanding debt(s) to the University of Oxford. You may be unable to graduate on the date you have booked if you have any outstanding debts.
- If you can no longer attend the ceremony date of your request, you must inform your college as soon as possible, and no later than 60 days before the ceremony. If you do not, and/or if you are booked onto a space that becomes available after 60 days before the ceremony, **you will not be permitted to cancel.**
- If you choose to withdraw, change your status from in-person to in-absentia, or amend this booking at least 60 days before the date of the degree ceremony, you will no longer have any claim to the original date.
- If you fail to attend on the day you have booked, your degree will be conferred 'in absentia', and you will be unable to have your degree awarded at any future ceremonies in person.
- If you cancel less than 30 days before the ceremony you will not be entitled to a refund of the gown fees.
- If you have been awarded any degrees of lower standing by the University of Oxford that have not been conferred at a previous degree ceremony, these degrees will be conferred at the ceremony you book. These degrees will be conferred in absence, and you will not be able to have them conferred in person at a later date.
- You must attend the degree ceremony wearing the appropriate academic dress in accordance with the University Regulations:  
(<https://www.ox.ac.uk/students/academic/dress>)
- Research Students: DPhil, MLitt and MSc (Res) students must submit electronic copies of their thesis no later than 5 days prior to your degree ceremony date. DClinPsych students must submit a hardbound copy no later than 5 days prior to the degree ceremony date.