

Our full Privacy Policy can be found on our website <a href="https://www.new.ox.ac.uk/privacy-policy">https://www.new.ox.ac.uk/privacy-policy</a>

If you are a student, applicant, visiting student or associate student to New College, this section will be relevant to you.

| Purpose/Activity                    | Type of data   | Lawful basis for processing including basis of legitimate interest | Third party processing and international transfer information   |
|-------------------------------------|--|--|---|
| To enrol you as a student           | <ul> <li>(a) Identity</li> <li>(b) Contact</li> <li>(c) Professional</li> <li>(d) Welfare</li> <li>(e) Financial</li> </ul>  | (a) Performance of the student contract                            | Personal data is received from the<br>University.<br>The University provides IT services to New<br>College to which it has access.<br>Third parties providing financial accounting<br>software are engaged to maintain and<br>manage our financial records.<br>In the event that you are registered with a<br>local GP, we save welfare data to EMIS, NHS<br>healthcare software for GP access.<br>We engage third parties to administer<br>document destruction services on our<br>behalf.<br>Third parties providing banking and<br>payment services.<br>Third parties providing debt management<br>and/or recovery services. |
| To deliver teaching services to you | <ul> <li>(a) Identity</li> <li>(b) Contact</li> <li>(c) Financial</li> <li>(d) Technical</li> <li>(e) Profile</li> <li>(f) Usage</li> <li>(g) Transaction</li> </ul> | (a) Performance of the student contract;                           |   |



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|---|---|---|--|
| To provide you with<br>accommodation  | <ul> <li>(a) Identity</li> <li>(b) Contact</li> <li>(c) Profile</li> <li>(d) Welfare</li> <li>(e) Financial</li> <li>(f) Transaction</li> </ul> | (a) Performance of a contract with you;   | Personal data is sent to third party financial<br>institutions outside the EU where those<br>bank details are given to New College in<br>regards to refunds or reimbursements. |
| To provide you with catering  | <ul> <li>(a) Identity</li> <li>(b) Contact</li> <li>(c) Welfare</li> <li>(d) Financial</li> <li>(e) Transaction</li> </ul>                      | <ul> <li>(a) Performance of a contract with you;</li> <li>(b) Necessary to comply with a legal obligation;</li> <li>(c) Necessary for our legitimate interests (ensuring that you have an appropriate service on an ongoing basis)</li> </ul> |  |
| To protect and ensure your health,<br>safety and welfare during your<br>enrolment with us | (a) Identity<br>(b) Contact   | <ul> <li>(a) Necessary for our legitimate interests</li> <li>(in ensuring the safety of our students,<br/>staff and visitors)</li> </ul>  |  |



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|---|--|--|---|
|   | (c) Welfare  |  |   |
| To:<br>(a) Manage payments, fees and<br>charges<br>(b) Collect and recover money<br>owed to us                    | <ul> <li>(a) Identity</li> <li>(b) Contact</li> <li>(a) Welfare</li> <li>(b) Financial</li> <li>(c) Transaction</li> <li>(d) Marketing and<br/>Communications</li> </ul> | <ul> <li>(a) Performance of a contract</li> <li>(a) Necessary for our legitimate interests<br/>(to recover debts due to us)</li> </ul>   |   |
| To use data analytics to improve our<br>website, services, marketing,<br>student relationships and<br>experiences | <ul> <li>(a) Technical</li> <li>(b) Usage</li> <li>(c) Profile</li> <li>(d) Marketing and<br/>Communications</li> </ul>  | <ul> <li>(a) Necessary for our legitimate interests         <ul> <li>(to keep our website updated and<br/>relevant, to develop our facilities and to<br/>inform our marketing strategy)</li> </ul> </li> </ul> |   |
| To provide references   | (a) Identity<br>(b) Contact  | (a) Consent  |   |



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|--|--|--|---|
|  | (c) Professional<br>(d) Welfare  |  |   |
| To manage our relationship with<br>you which will include notifying you<br>about changes to our terms, policies<br>and procedures. | <ul> <li>(a) Identity</li> <li>(b) Contact</li> <li>(c) Profile</li> <li>Marketing and<br/>communications</li> </ul> | <ul><li>(a) Performance of a contract with you;</li><li>(b) Necessary to comply with a legal obligation.</li></ul> |   |
| To refund battels or the reimbursement of expenses.  | (a) identity<br>(b) contact<br>(c) Financial   | (a) Performance of a contract  |   |