
New College Library



Library Guide

“Google can bring you back 100,000 answers. A librarian can bring you back the right one.”

Neil Gaiman

About the library

Welcome to New College Library. William of Wykeham, the founder of New College, began the library in the 14th century with a donation of his own collection of 260 volumes.

The library's collections have expanded a great deal over the centuries due to donations and acquisition of books to support New College students. Today, the total stock of modern and antiquarian collections numbers approximately 100,000 volumes.

The modern library was opened in 1939 when the original founder's library became too small. The library covers two floors and holds the majority of modern material on open access, while offering a range of workspaces for library users.

Access

The library is solely for the use of New College members, though external visitors may seek permission from the Librarian in certain circumstances. To access the library, hold your university card against the silver card reader at the door and wait for the light to flash green.

Opening hours

Term

Monday of 0th week – Thursday of 9th week
8:30am – midnight, every day

Vacation

Easter: 8:30am – 8:00pm, every day
Christmas and summer: 8:30am – 5pm, Monday to Friday

Library collections

The library staff communicate with tutors and students in order to ensure that the collections are kept up to date. New and relevant texts are constantly being acquired and although some are for reference only (and clearly marked as such), the vast majority can be borrowed. As many items as possible are kept on open access, however, if you would like to consult any items marked on SOLO as 'restricted access', please ask one of the library staff as most are available to view and in many cases can be borrowed.

We welcome any suggestions for books which we don't have, or items where you feel we need more copies. Please email library@new.ox.ac.uk or fill in one of the green slips kept in the library foyer to suggest new acquisitions.

We have a collection of DVDs, consisting of mainstream Hollywood films and foreign language titles, and a selection of music CDs.

New College has a considerable archive of historical papers, as well as a large collection of antiquarian texts. If you need to consult any of the pre-1850 material, please contact the Librarian.



Main library

Library services

Borrowing: College members in academic residence can borrow up to 35 items. Undergraduates can borrow books for two weeks and postgraduates can borrow for the whole term. CDs and DVDs can be borrowed for three days. Items that are on loan to someone else can be reserved on SOLO by using the 'hold' button and you will get an email telling you when they are ready to collect. Vacation borrowing begins on Wednesday of 8th week and from that day onwards, all borrowed and renewed books will be due back on Wednesday of 1st week of the following term.

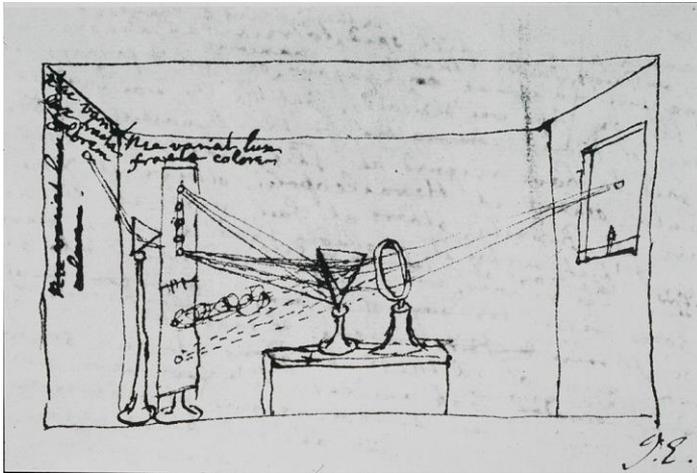
You need your University card to borrow from the library. Use one of the self-service machines in the library foyer and follow the instructions onscreen. If you have any problems out of office hours, please email library@new.ox.ac.uk, or leave a note in the folder kept next to the right-hand machine.

Returning: Please put returned items in one of the book boxes in the library foyer. Fines of 5p per item per day are charged for overdue books, and replacement costs plus admin fees will be charged for any items that are lost or defaced. All charges will go onto your battels at the end of term.

Renewals: Renewals are allowed as many times as required, providing the item hasn't been reserved by anyone else. Loans can be renewed on your SOLO account, or on the self-service machines in the foyer.

Computers: There are three computers in the library that can be used to access SOLO and the internet. There is also access to Eduroam and New College wifi throughout the library, and desks with power sockets for laptops.

Printing, copying and scanning: There is a photocopier located on the half-landing of the main staircase on which you can print, photocopy and scan to email. You can print from your own computer via <https://webprint.new.ox.ac.uk:9192/app> using your New College credentials (Associate students) or <https://webprint.new.ox.ac.uk> using your SSO. Printing and copying charges will be added to your battels.



From the Isaac Newton Papers, one of New College's many rare collections. Drawing of the two prisms experiment, MS361/2.

Finding resources

You can search all New College holdings on SOLO at <http://solo.bodleian.ox.ac.uk>, as well as items held by most other Oxford libraries. The physical collection is arranged by subject and each subject is represented by a letter at the beginning of the shelfmark/call number (e.g. J = History). Books kept downstairs in the open stacks are represented by a double letter, e.g. JJ. If an item is marked as 'available' on SOLO, it should be on the shelf and ready to use.



Ptolemy's Almageste, 14th Century

MS281

Staffing & security

The office is staffed between 8:30am and 5pm, Monday to Friday. Outside office hours during term (evenings and weekends), the library is opened and closed by the Porters, so students should ensure that they pack up and leave before midnight in order for the library to be closed down promptly.

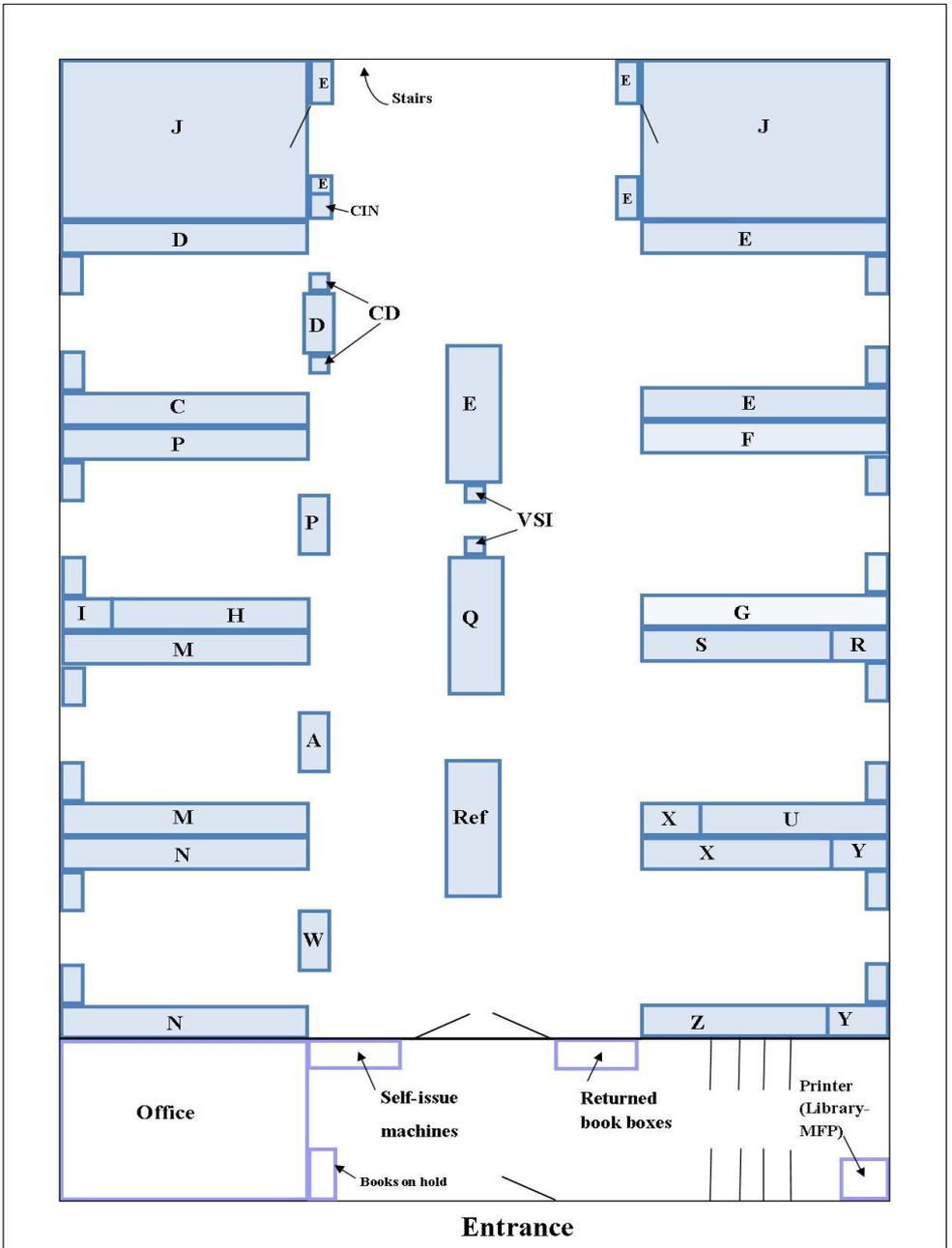
If there is an emergency outside office hours, use the red telephone by the self-service machines to contact the Lodge.

All library books, CDs and DVDs will set off an alarm if removed from the library without being properly checked out. If this happens to you, please fill in the required details in the alarm folder, kept next to the right-hand self-service machine. Anything that sets off the alarms should not be removed from the library and any alarms not accounted for in the alarm folder will be investigated via CCTV.

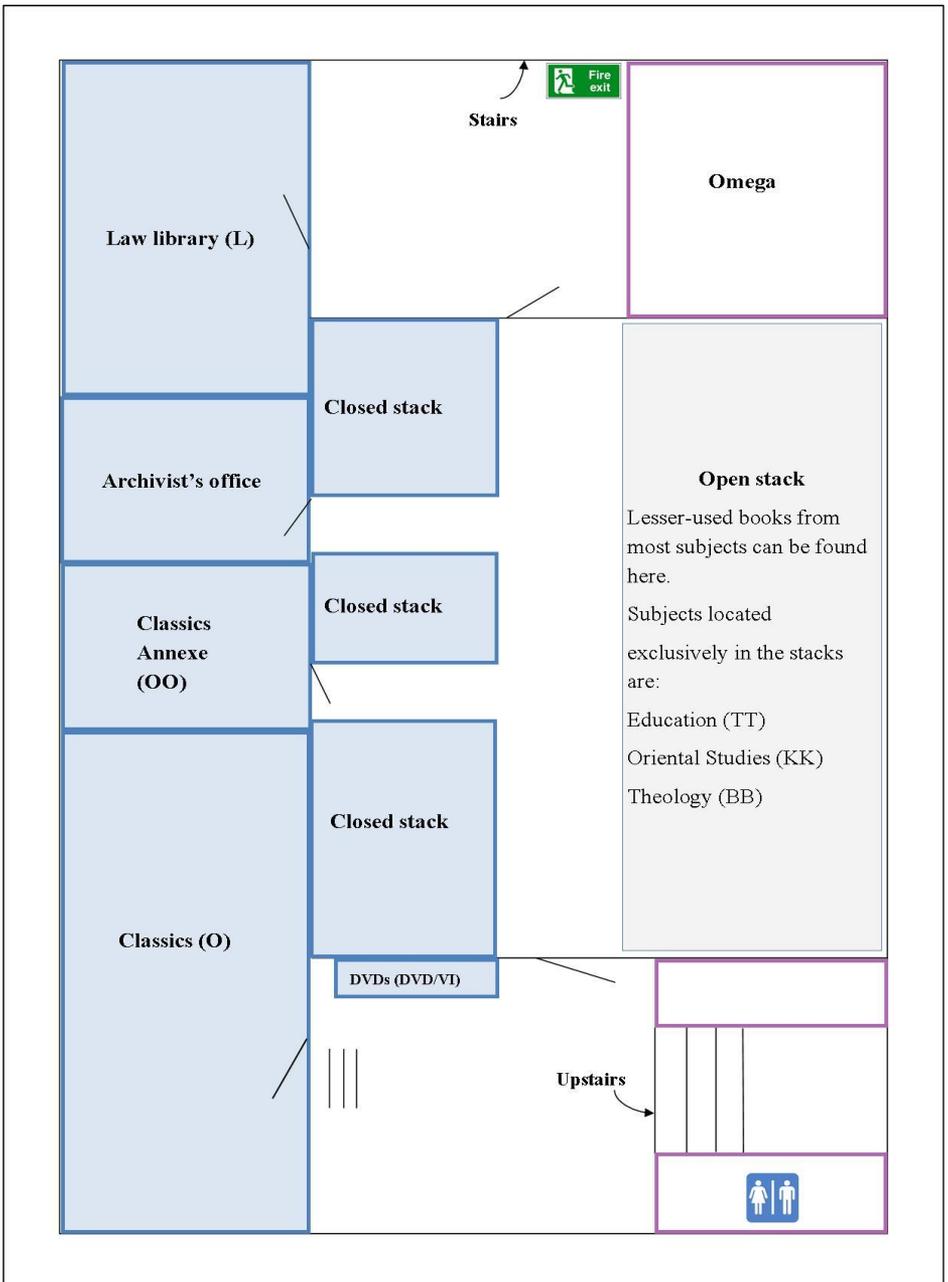
Subject guide

A	Russian
BB	Theology
C	Art & Architecture
CIN	Cinema
D	Music
E	English
F	French
G	German
H	Spanish & Portuguese
I	Italian
J	History
KK	Oriental Studies
L	Law
M	Economics & Management
N	Philosophy
O	Classics
P	Politics
Q	Human Sciences
R	Psychology
REF	Reference
S	Medicine & Biochemistry
TT	Education
U	Biology
W	Engineering
X	Mathematics & Computing
Y	Physics
Z	Chemistry

Main library map



Basement map



Library and Archives staff

Librarian	Naomi van Loo
Archivist	Jennifer Thorp
Deputy Librarian	Rebecca Hutchins
Assistant Librarian	Jason Morgan
Shelving Assistant	Ursula Steele

Remember

No food or drink except water in a sealable container may be brought into the library; however, there is a water fountain on the lower floor.

Mobile phones should be set to silent, with vibrate turned off, and all calls should be taken outside.

All the library staff will be pleased to help you with any queries you may have.

For library enquiries, please contact library@new.ox.ac.uk or speak to a member of staff in the library office.

For archive enquiries, please contact archives@new.ox.ac.uk.

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library@new.ox.ac.uk

<http://www.new.ox.ac.uk/library>

